



GRADUATE RURAL SURVEYOR

5&6 BAILEY COURT, COLBURN BUSINESS PARK, RICHMOND, NORTH YORKSHIRE DL9 4QL

We are recruiting for a Graduate Rural Surveyor, to join our existing Estate & Sporting Management team at our Colburn office, to assist with delivering excellent customer service for our private clients.

The role and responsibilities:

- Perform general estate and land management duties for private clients mainly focussed on work in the uplands.
- Manage residential and rural properties for estate clients.
- Deal with landlord and tenant matters.
- Manage a range of sporting activities, including shoot days.
- Manage Countryside Stewardship and other Environmental Schemes in existence on upland estates; oversee initial capital works relevant to those schemes.
- Deal with staff management and employment matters.
- Liaise with organisations responsible for UK and EU designated sites.
- Undertake ad hoc general professional work.
- Liaison with clients and develop client relationships.
- Develop work from new and existing clients, in association with other colleagues, and maintain an up-to-date work pipeline.
- Be an integral part of a growing team of qualified & graduate surveyors and trainees to ensure excellent client service and ensure development of your skills and experience within the team.
- Maintain an up-to-date time sheet and record all expenditure against clients.

The skills we are looking for in you:

- Degree level/RICS accredited; member of the CAAV.
- Some experience of rural estate and land management work is preferred.
- Experience of working in the uplands is preferred but not essential.
- Knowledge and experience of landlord and tenant matters.
- Some experience of project management and evidence of successful delivery.
- Good interpersonal skills and ability to communicate effectively, both orally and in writing, with colleagues and clients. The ability to assimilate and convey complex information to a variety of audiences.
- Ability to work within a small team.
- Comfortable with a high degree of autonomy.
- Ability to manage time effectively, prioritising tasks to ensure that deadlines are met.
- Works in an organised and methodical fashion, with high level of attention to detail.
- Ability to learn new skills and working methods and be adaptable to change.
- Ability to accept responsibility and work under own initiative, whilst adhering to Company policies and procedures.
- Commercially astute.
- IT literate.
- Car owner with full UK driving licence.

Key information about the role you need to know:

- Full-time Monday to Friday.
- Hours: 9.00am - 5.30pm Monday to Friday. Occasional flexibility is required to clear any urgent workload.
- Up to one hour for lunch.
- 25 days holiday plus statutory bank holidays.
- Business mileage will be reimbursed at £0.45p per mile.
- Auto-enrolment pension scheme with Aviva.
- Continued support to complete APC & CAAV qualifications